



# ST. MARTIN OF TOURS PRIMARY SCHOOL PARENTS AND FRIENDS' ASSOCIATION MINUTES OF THE AGM HELD ON TUESDAY 19<sup>TH</sup> NOVEMBER 2019

Meeting: PFA Annual General Meeting	Venue: Seminar Room	Date: 19 <sup>th</sup> November 2019	Time: 7:50pm
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Agenda Item	Issue Arising	Action Required:
<b>1. Present and Apologies</b>	<p><b>Apologies</b> - Louise Zannino, Melanie Tsoukas, Ambra Joyner</p> <p><b>Present</b>- Kate Kelly (Chairperson), Belinda Pryse, Michelle Don Paul, Chris Baulch, Bianca Sgambati, Jamile Petridis, Liz Dole, Carla Ting, Anna Byrom, Meg Williams, Marita Anderson, Jackie Purcell</p>	
<b>2. Confirmation of Minutes from previous AGM</b>	Carla Ting and Jamile Petridis have read the meeting minutes from the previous AGM.	<b>Passed by Carla &amp; Jamile</b>
<b>3. Reports from the Executive Team</b>	<p>Kate read out the President's Report (attached to these Minutes)</p> <p>Carla provided the Treasurer's Report.</p> <p>We have had a very successful year.</p> <p>Gala ball was up from the last time. Mother's Day purchasing for next year's stall needed to be adjusted. Colour Run expenditure will need to be consolidated once the prizes have been purchased.</p> <p>Current Bank balance is \$34,656.10. Profit currently standing at around \$30K.</p>	

<b>4. Principal's Report</b>	Meg provided the Principal's Report. She thanked the PFA for their support especially during a particularly difficult year. The staff lunches organised earlier in the year were very much welcomed and appreciated. The Colour Run was amazing and a wonderful high to finish the year.	
<b>5. Election of PFA Committee Members for 2020</b>	<p><b>President</b> – Kate Kelly</p> <p><b>Vice-President</b> – Belinda Pryse</p> <p>Once again, they will act together and share a Co-President Role</p> <p><b>Secretary</b> – Michelle Don Paul</p> <p><b>Treasurer</b> – Carla Ting</p> <p><b>Fundraising/Donations Co-Ordinator</b> – Vacant</p> <p><b>Class Parent Representative Co-Ordinator</b> – Bianca Sgambati, Anna Byrom still considering</p> <p>Suggestion to have two Co-Ordinators – 1 person to coordinate Friday Night Dinners and 1 person to coordinate Class Reps</p> <p><b>General Committee Members</b> – Chris Baulch, Liz Dole, Jamile Petridis</p>	
<b>5. General Discussion</b>	<p>Friday Night Dinners for 2020 – Caterer worked out to be \$20pp or could do take-away. There would be no need to worry about booking restaurants, cancellations and price increase. Allowed to have it in the Community Centre with BYO drinks. However, would just need to work around KUMON on a Friday afternoon. There's really only 3 dinners to be held during the year in terms of requesting volunteers to setup and serve.</p> <p>Term 1 Events – 25<sup>th</sup> February – Shrove Tuesday</p> <p style="text-align: center;">26<sup>th</sup> March – School Carnival</p>	<b>Calendar of Events to be sent out with the Minutes</b>

<b>Meeting Closed</b>	Meeting closed at: 8:25pm		
<b>Chair</b>	Kate Kelly		
<b>Date location of next AGM</b>	Tuesday 17 <sup>th</sup> November 2020 (TBC)	SEMINAR ROOM	TIME: 7:30pm