



ST MARTIN OF TOURS PRIMARY SCHOOL PARENTS AND FRIENDS ASSOCIATION MINUTES OF THE MEETING HELD ON TUESDAY 6TH FEBRUARY 2018

Meeting: PFA Committee Meeting	Venue: Staff Room	Date: 6 th February 2018	Time: 7:30pm
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Agenda Item	Issue Arising	Action Required:	Update Required By:	Update Notes
1. Present and Apologies	<p>Apologies- Bianca Sgambati, Jenni Henry</p> <p>Present- Jamile Petridis (Chairperson), Belinda Pryse, Chris Baulch, Carla Ting, Dale Murray, Sally Reed, Ambra Joyner, Melanie Tsoukas, Kate Kelly, Michelle Don Paul, Kait Kean, Anna Byrom, Deanne McLeish, Dane Malone, Megan Williams</p> <p>Absent- Liz Dole (later resigned by email on 7th February 2018)</p>			
2. Confirmation of Minutes from previous meeting	Dale Murray and Chris Baulch have read the meeting minutes from the previous meeting.	Passed by Dale and Chris		
3. Treasury Report Carla Ting	<p>Carla presented the Treasurer's Report.</p> <p>We had recently received \$6,500 from the Fete Committee, being the schools 50% share of the Fete profits.</p> <p>Bank balance at 1/2/18 is \$60,870.98</p> <p>Profit from 2017 was \$21,964.38</p>			

<p>4. PEB Meeting</p>	<p>The first PEB meeting for 2018 will be an open forum for parents to attend, with Dane hoping to get North East Link representatives in attendance as well. This will likely be the 1st or 8th of March. There will be one other meeting in Term 1, date not yet confirmed. Once Jamile has the date she will organise for a representative from the PFA to attend.</p>			
<p>5. Suggestions Box</p>	<p>Chris presented the suggestions that had been received thus far in the suggestions box:</p> <ol style="list-style-type: none"> 1. Suggestion 1 (verbatim): "A shade sail for outside the canteen area. The metal bench on the outside of the canteen gets very hot and while the kids are lining up for canteen or snow cone days they are in the sun" 2. Suggestion (verbatim): "A new Victorian flag. Not right to raise a flag that is ripped. Respect to our Flags" 3. Suggestion (verbatim): "St Martins coin purse (to use for day's like snow cones, change of clothes, etc.). The children are currently using plastic snap lock bags. Environmentally friendlier." 4. Suggestion (verbatim): "AGM dinner to be paid by PFA as a thank u to all committee members." 5. Suggestion (verbatim): "I think it would be a good idea in the classrooms for year 3, 4 maybe even 5. Helping with reading and any other things the teachers are working on in a particular block, an extra pair of hands is always welcomed. There may children in a class that need extra help whether its for reading or numeracy. I think the first couple of hours in the morning would be a good time to have the helpers as this is when they have literacy/numeracy! As a parent I would have a preference to assist in the classroom as that way you are in tune with what they are working and what you can assist with." 	<p>Dane to consider</p> <p>Dane & Meg advised that there are new flags already</p> <p>Agreed this was a good idea – Melanie Tsoukas to look into some costings</p> <p>PFA to follow up idea but be careful about the perception</p> <p>Dane is happy for parents wanting to volunteer in years 3-6 to be able to. He's happy to communicate to Teachers if they have willing help they can accept it.</p>		

	<p>Carla put forward a further suggestion about being more Sun Smart at school and driving a focus around skin protection to parents and children.</p> <p>The committee discussed if it was possible for teachers to allow children to put on sun screen 20 minutes before they go out on break, without disrupting class time. The end of first break was a suggestion, then it would be effective for second break (assume it is applied before school to protect on first break).</p> <p>Dane & Megan felt the school can encourage and provide sunscreen but we cannot expect teachers to monitor it. It was agreed we could put sun screen pumps in each class for now and then perhaps add roll on sun screen to the book lists items required for school next year.</p>			
<p>6. Shrove Tuesday</p>	<p>Ann Caruso is running Shrove Tuesday this year and preparations are already under way as it is next Wednesday 13th February.</p> <p>Alert to go out for helpers and flyers to be sent home. We discussed running Shrove Tuesday during the day or straight after school (due to lower numbers last year), however Dane felt it was a family event and the later time suited Dads to come and it was agreed it's too late to change it for this year anyway. To go with original start time of 5pm.</p>			
<p>7. Handover Money</p>	<p>The last two years no money has been handed over from the PFA to the School. Dane said he hasn't requested any money in the last two years and was waiting for the building works to be completed before he does.</p> <p>Jamile said the PFA wish to show parents & children that we are giving something back and would like to present a cheque for \$22,000 at Assembly, which is a contribution towards the relocation of Junior Adventure. The PFA wish to be more transparent and show the school community we are giving fundraising money back to the school. Dane agreed this would be ok. Carla to call Jo Downey at the Bendigo Bank to see if there is a big cheque available for the presentation.</p>			

	<p>Megan and Dane were hoping that the PFA would assist with raising funds in 2018 to go towards the purchase of 10 x 70 inch interactive screens that will go into the new classrooms in the new building. The screens are approx. \$2-\$3K each, Megan & Dane think the total cost of the screens would be somewhere between \$20,000 - \$25,000.</p> <p>This will be followed up by the PFA discussing it further at the next meeting as it would be required to be voted on.</p>			
8. Mother's Day Stall	<p>Jamile has been buying stock for the Mother's Day stall.</p> <p>The Mother's Night is being organized by Dale, Sally, Mel and Ambra. They asked if it could be held off site this year rather than in the GECCO. The committee voted in Favour of the Mother's Night event being held off site. They are looking at Friday 4th May for the function date.</p>			
9. Cole's Sports for Schools	<p>Belinda gave a brief outline of the promotion and asked if we were going to participate. She noted that last year many families were disappointed that we did not participate in the Woolworth's Earn and Learn.</p> <p>Megan said she would take it on and register the school tomorrow. She will send out an Alert on the app to let families know we are registered and to start collecting.</p>			
10. Easter Fundraiser	<p>Sam Renda & Lianna Sgro are running the Easter Raffle again this year.</p> <p>Belinda presented an idea about running a Baker's Delight Hot Cross Bun drive. They are \$7 per pack and you make \$2 profit per pack. Need to distribute an order form, take orders and then they get delivered to school on a set date. The committee voted in Favour of running the Hot Cross Bun drive in 2018.</p>	Belinda to follow up with Baker's Delight		
11. Gelati Day	<p>Gelati Day is going ahead, Vanessa is organising.</p>			

12. Snow Cones	<p>Belinda asked if we are running Snow Cone days in Term 1 while the weather is nice. We still do not have anyone to run the Snow Cone's on an ongoing basis. Perhaps we can have them at Shrove Tuesday. Jamile to check with Ann.</p> <p>Will look to run a Snow Cone Day in Term 1 if we can get some helpers.</p>			
13. 60th Anniversary	<p>The Cook Book idea for the 60th anniversary had been researched since the last meeting, but it was very expensive to produce.</p> <p>Megan suggested fundraising tea towels where each year level could draw a picture and write their name on the tea towel. Chris to look into costings.</p> <p>Ambra is looking into an Outdoor Cinema night.</p> <p>The twilight sports day will be on Friday 9th of November.</p> <p>Kate asked Dane if he would consider Fundraising pavers outside the new building once it was complete. Dane said he would consider it but had not finalised the landscaping plans for around the building as yet.</p>			

Meeting Closed	Meeting closed at: 8:40pm		
Chair	Jamile Petridis		
Signature			
Date location of next meeting	PFA MEETING : 17 th April 2018	STAFF ROOM	TIME: 7:30pm