



ST MARTIN OF TOURS PRIMARY SCHOOL PARENTS AND FRIENDS ASSOCIATION MINUTES OF THE MEETING HELD ON TUESDAY 17TH APRIL 2018

Meeting: PFA Committee Meeting	Venue: Staff Room	Date: 17 th April 2018	Time: 7:30pm
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Agenda Item	Issue Arising	Action Required:	Update Required By:	Update Notes
1. Present and Apologies	<p>Apologies- Carla Ting, Melanie Tsoukas, Jenni Henry, Dane Malone, Deanne McLeish</p> <p>Present- Jamile Petridis (Chairperson), Belinda Pryse, Chris Baulch, Dale Murray, Sally Reed, Ambra Joyner, Kate Kelly, Michelle Don Paul, Kait Kean, Anna Byrom, Bianca Sgambati, Megan Williams,</p>			
2. Confirmation of Minutes from previous meeting	Sally Reed and Chris Baulch have read the meeting minutes from the previous meeting.	Passed by Sally & Chris		
3. Treasury Report	Dale Murray read out the Treasurer's report and also gave Jamile - \$550 from the Second Hand Uniform Sales.			
4. PEB Meeting	Nothing to report.			

	<p>PEB Roster for 2018 as emailed by Jamile on 4th of March:</p> <ul style="list-style-type: none"> - 3rd May Dale/Chris - 7th June Carla/Belinda - 26th July Ambra/Sally - 13th Sept Mel/Michelle - 25th Oct Anna/Kait - 29th Nov Deanne/Jenni or Bianca 			
<p>5.1 Suggestions Box</p>	<p>Chris presented the suggestions that had been received in the suggestions box since the last PFA meeting:</p> <ol style="list-style-type: none"> 1. Suggestion (Verbatim): I would like to put it to the committee that we look at changing the school photos over the “The School Photo Company”. I am a parent at the school, a supporter of the St Martins Community and feel we could offer a better product. 2. Suggestion (Verbatim): Install jumbo toilet roll holders to school bathrooms. <p>Follow up from previous suggestions:</p> <ul style="list-style-type: none"> - New Flag, is up – Completed. - Class Helpers, Year 3 – 6 Teachers have been made aware of this being able to happen –Completed. - Sun Protection in all class’s – Completed. - Shade Sail to be put up in front of the canteen area. This is sitting with Dane Malone 	<p>A proposal has been given and passed onto Meg Williams.</p> <p>This has been passed onto Meg Williams</p>		

5.2 Shrove Tuesday	Ann Caruso did a great job. Very hard to get volunteers. Gary the handy man helped a lot with the transporting of heavy items. Change time next year to during the day.			
5.3 Mother's Day Stall	Jamilé needs 10 cane baskets for the Stall - Sally x2, Michelle x 4, Dale x 2, Anna x 2			
5.4 Mother's Night	Mother's Social Night has 48 tickets sold so far. Another alert to go out on the Skool bag App re the RSVP date.			
6.1 New BBQ's	Dale to purchase 2. This was voted on – 9 – Yes, 3 didn't vote			
6.2 and 6.3 School Canteen	This will be tabled on the Agenda for the next PFA meeting, as Mel Tsoukas was an apology for the meeting there wasn't sufficient information to discuss.			
7.1 Brick / Pavers	Kate had received costings information (and a sample) of the Fundraising Pavers. Cost \$16.90, suggested to sell at \$30-\$50. Information on Pavers and costings handed on to Meg Williams for further consideration with Dane.			
7.2 60th Anniversary	The committee discussed ideas on a 60 th Anniversary memento / gift for families. Tea Towels – school receives kit, kids do picks, send back, send draft & then print. 4-6 weeks turnaround, Cost \$9.50 – min 50. Recommended sales price \$15-\$20. Could school and PFA go 50/50 in cost and give as a freebie? Families could buy extra? Drone Photo – could we take a Drone all school photo? Dale to investigate cost. Student Coin purse – Belinda to ask Mel Tsoukas if she has followed up on costings for this idea from previous meetings.	Committee to think of more ideas and follow up on Drone costings and Coin purse costings.		

7.3 Fete / Ball for 2019	<p>The committee discussed running the Gala Ball again in 2019, as Sally and Ambra have received lots of feedback from the school community asking when it will be held again. Next year would be a Fete year though, and it would be too much work to do both in the same year. The committee voted on holding the Ball in 2019 and moving the Fete to 2020.</p> <p>This was voted on - 9 voted yes, 2 no and 1 didn't vote. Moving the Fete will have to be discussed with Dane?</p>			
7.4 General	<ul style="list-style-type: none"> - Snow Cone machine was lent out to Watsonia Heights PS and returned OK. - Gelati Day is now in Term 4, date to be advised. - Next Snow Cone Days are in Term 4, Michelle and Kate said they would definitely do at least 2. Dates to be advised. - We should try and utilise Try Booking more for events, easy to use. 			

Meeting Closed	Meeting closed at: 8:45pm		
Chair	Jamile Petridis		
Signature			
Date location of next meeting	PFA MEETING : 17 th July 2018	STAFF ROOM	TIME: 7:30pm