



ST MARTIN OF TOURS PRIMARY SCHOOL PARENTS AND FRIENDS ASSOCIATION MINUTES OF THE MEETING HELD ON TUESDAY 11TH SEPTEMBER 2018

Meeting: PFA Committee Meeting	Venue: Staff Room	Date: 11 th September 2018	Time: 7:30pm
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Agenda Item	Issue Arising	Action Required:	Update Required By:	Update Notes
1. Present and Apologies	<p>Apologies- Chris Baulch, Melanie Tsoukas , Bianca Sgambati, Jenni Henry, Deanne McLeish, Dane Malone</p> <p>Present- Jamile Petridis (Chairperson), Dale Murray, Carla Ting, Belinda Pryse, Sally Reed, Ambra Joyner, Kait Kean, Anna Byrom, Kate Kelly, Michelle Don Paul, Meg Williams</p>			
2. Confirmation of Minutes from previous meeting	Jamile Petridis and Dale Murray have read the meeting minutes from the previous meeting.	Passed by Jamile & Dale		
3. Treasurer's Report	<p>Carla Ting read out the Treasurer's report.</p> <p>Current Bank Balance at 10th September is \$28,309.69</p> <p>Funds from recent activities – \$1,730 from Father's Day Stall, \$2,517 from the Coin Challenge and \$1,505 year to date from Second Hand Uniform sales.</p> <p>The remaining PFA contribution of \$10,000 towards the Literacy Resources is due to be handed over, however Jamile said she has spoken to Dane and it is not being handed over to the school at this stage.</p>			

<p>4. PEB Meetings</p>	<p>Nothing to report from the last PEB meeting.</p> <p>Remaining PEB Roster for 2018:</p> <ul style="list-style-type: none"> - 25th Oct Anna/Kait - 29th Nov Deanne/Jenni or Bianca 			
<p>5.1 Coloured Clothes Day / Sponsor Child Donation</p>	<p>Carla has spoken to the Sponsor Child charity and was originally told a notice period of two weeks but then another person had told her something different about getting out of the arrangement. We are paid until the end of October. Carla to follow up and make sure we give notice of cancelling.</p> <p>The committee discussed ideas for 2019 which included having an in house sponsorship / support for a child at St Martin's or connecting with a local charity. All members voted in Favour of giving the Coloured Clothes Day funds in 2019 to a local charity, yet to be decided, but St Vinnie's was given as an option. It is the intent to get connected with the Charity through the school so the children can learn where the funds are going.</p>	<p>Carla to cancel Child Sponsorship.</p> <p>Funds for 2019 will be directed towards a local Charity, yet to be decided.</p>		
<p>5.2 Silver Coin Challenge Results</p>	<p>Funds raised in 2018 was \$2,517. Belinda distributed the results of the Coin Challenge by class and noted that the senior school was disconnected from the fundraiser this year and suggested in 2019 that we have a prize for the Junior school and the Senior school. This would encourage the Senior school to get more involved / raise more funds.</p> <p>All voted in Favour of having two pizza lunch prizes in 2019 – one of the Junior school and one of the Senior school.</p>			

5.3 60th Anniversary	The committee discussed how we had been going back and forth with an idea for a 60 th anniversary gift all year and that at this late stage of the year decided we would not go ahead with anything.			
5.4 Gala Ball 2019	Still looking for a venue. The Ivanhoe Centre will be closed. Vento Club still an option, to check out Bell City Rydges and Olympic Hotel. Discussed if it was perhaps made a cocktail function rather than a sit down meal. More options for venues with Cocktail style function.			
5.5 Suggestions Box	No update.			
6.1 PFA communications on New School Website	Meg Williams sent an email to Jamile advising that then PFA can have their own section on the new school website. A log in has been made available and we need someone to update the website with PFA details and regularly communicate on the website with upcoming events and results of fundraisers. Jamile and Dale will update the website.			
7.1 Fathers Day Stall / Night	Father's Night was postponed. David had family commitments and is now away. He said they might aim to have a night in November or December. Sally has offered to help with any organising. The Father's Day stall had low volunteer numbers and sold out of all stock. Profit was \$1,730.			
7.2 Sausage Sizzle Day	The committee set another sausage sizzle date for Tuesday 23 rd October. Committee volunteers for the date – Kate, Michelle, Sally, Ambra, Belinda. We need at least 6-7 volunteers for each shift. Agreed pricing : \$2.50 for a sausage, \$1.50 for a pop top.			

7.3 Twilight Sports Day	<p>To be held on 9th of November at Parade College.</p> <p>The PFA had previously discussed getting involved with the twilight sports day for the 60th anniversary when it was to be held at Banyule Oval.</p> <p>Jamile said at this stage the PFA will not have anything to do for the twilight sports day at Parade. Jamile to confirm with Dane.</p>			
7.4 General	<p>Snow Cone day – next date set for 27th November.</p> <p>Next meeting Jamile asked if everyone can have a think about whether they are returning to the PFA for 2019. Jamile is drafting the social calendar and will have the draft available at the next meeting.</p> <p>There was some discussion about Shrove Tuesday next year being during the day for the children only and giving them free pancakes that are made on the bbq. Some committee members did not agree with giving free pancakes. Shrove Tuesday will be on the next meeting Agenda and a vote taken on running the event for 2019.</p> <p>The Fete has been moved to March 2020.</p>			

Meeting Closed	Meeting closed at: 8:30pm		
Chair	Jamile Petridis		
Signature			
Date location of next meeting	PFA MEETING : 9 th October 2018	STAFF ROOM	TIME: 7:30pm